Scheduling and Distributing WebFOCUS Content (Self-Study)

Course 305S8206
Version 8206
CEUs: n/a

This self-study course will show you how to schedule the distribution of WebFOCUS reports, files, or the contents of a URL, using ReportCaster, the WebFOCUS report delivery engine. You can send the output in a variety of formats via FTP, printer, or email, to a repository or to the Report Library. You will also learn how to configure ReportCaster and how users can create schedules to distribute output to specified recipients automatically.

Using a virtual environment that is available for 10 hours over 14 days, and in-session course materials, you will work through hands-on exercises and complete a challenge exercise to test your understanding. A PDF copy of the course manual is included for your reference.

You will learn how to:
- Create schedules for reports/graphs
- Create alert procedures
- Create multi-task and multi-distribution schedules
- Distribute reports using email or Report Library
- Burst reports/graphs to different recipients
- Create and use distribution lists and files
- Generate and use dynamic distribution files
- Verify schedules by monitoring logs
- View the scheduled job status with the ReportCaster Explorer
- Use the ReportCaster Console and customize the environment
- Define blackout dates

You can also learn how to:
- Use tracing
- Create Alert test procedures

Who Should Take This Course
This course is designed primarily for users and developers who want a good understanding of how to create schedules and distribute reports using ReportCaster. It is also suggested for administrators who will manage the ReportCaster configuration.

Prerequisites:
This course assumes that each student will have a basic understanding of Windows®, the internet, and web browsers.

Suggested Prerequisites
Basic knowledge of the WebFOCUS Home Page and InfoAssist would be helpful.

Tuition
In U.S. Dollars  $600 per student
In Canadian Dollars  $600 per student

Schedule
Contact your local Information Builders Education Account Executive, or visit the Education website at [http://education.informationbuilders.com](http://education.informationbuilders.com) and register today!